

I. Principals shall be responsible for limiting disruption to instructional time.

II. Principals shall not permit organizations seeking memberships to solicit students during instructional time.

- A. Schools shall consider only those organizations approved by the Superintendent of Schools or his designee.
- B. Principals shall ensure that organizations meet with students during non-instructional times.
- C. All materials intended for distribution must be approved in accordance with Policy File: KJB.

III. Principals shall not permit organizations seeking fundraising from students to solicit students during instructional time.

- A. Schools shall consider only those fundraising activities approved by the Superintendent of Schools or his designee.
- B. Principals shall ensure that special assemblies or meetings are not held for the purpose of fundraising.
- C. Any materials intended for distribution must be approved by the Superintendent of Schools or his designee.
- D. Fundraising campaigns sending students door-to-door are prohibited.

IV. Schools are permitted to use minimal instructional time to engage in fundraising meetings in support of the instructional program.

- A. Principals shall approve all fundraising activities for instructional purposes.
- B. Examples of this regulation included school pictures, yearbooks, class rings and book fairs.

V. Contracted services arranged by community agencies and/or parents shall not be delivered during instructional time, except as approved by the principal.

VI. Schools should restrict interruptions to instructional time including, but not limited to, routine extra-curricular activities, requests for students to leave class, phone calls, public address announcements, and other non-emergency situations.

<b>Reviewed</b> 08/09/11	<b>Superintendent Approved</b> 08/10/11
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